4th June 2025

Our client HF PTPH 12/6/25

RS calls Woolwich CC on [020 8312 7000](https://www.google.com/search?q=woolwich+crown+court&rlz=1C1CHBD_en-GBGB999GB999&oq=woolwich+crown+court&gs_lcrp=EgZjaHJvbWUqDwgAEAAYQxjjAhiABBiKBTIPCAAQABhDGOMCGIAEGIoFMhUIARAuGEMYrwEYxwEYgAQYigUYjgUyBwgCEAAYgAQyBwgDEAAYgAQyBwgEEAAYgAQyBwgFEAAYgAQyBwgGEAAYgAQyBwgHEAAYgAQyBwgIEAAYgAQyBwgJEAAYgATSAQgyNTAzajBqN6gCALACAA&sourceid=chrome&ie=UTF-8) and speaks to (redacted) at the central office. I explain that I cannot find this case on the CCDCS and ask for assistance – he tells me that they are currently understaffed and it is taking longer than usual for the cases to be created on the system.

He tells me that when requesting access to the CCDCS if we do not have the representation order (ongoing LAA issues) then we should send them a signed authority from the client. I point out that our client is 1) on remand in prison and the post could take up to 2+ weeks to arrive and 2) our client does not speak / read / write in English and requires a translator. He acknowledges and says he can see on the system that a translator is required but this is what they have been told.

I ask if it would be sufficient to send a signed legal aid declaration and he tells me no because it does not have a MAAT number – I point out that we cannot get a MAAT number without being able to apply for legal aid but this falls on deaf ears and he says it must be a signed authority.